

ROYAL WOOTTON BASSETT TOWN COUNCIL

Minutes of a Meeting of the Revenue & Resources Committee held during the course of the Council Meeting on Thursday 25th May 2017 at Manor House, Lime Kiln, Royal Wootton Bassett.

Present: Councillors: Robert Anstee, Steve Bucknell, Nic Hughes, Mike Farrow, Mike Leighfield, Jenny Stratton, and Steve Walls.

Also in Attendance: Councillors: David Bowler, Mary Champion, Janet Georgiou, Paul Heaphy, Rebecca Hearne, Sue Hughes, and Steve Watts.

Officers in Attendance: Johnathan Bourne, Town Clerk, Michelle Temple, Administrative Services Manager, Kalpesh Patel, Accountant, Emily Maiden, Committee Clerk and Gill Welsman-Clarke, Administrative Officer.

Apologies: Councillors: Marion Sweet

1. ELECTION OF CHAIRMAN

RESOLVED that Councillor Mike Leighfield, be elected Chairman for the ensuing Civic Year.

2. ELECTION OF VICE CHAIRMAN

RESOLVED that Councillor Mike Farrow be elected Vice Chairman for the ensuing Civic Year.

3. **ELECTION OF SUB-COMMITTEES AND WORKING PARTIES**

RESOLVED that the following Members be elected to the respective Sub Committees and Working Parties: -

[a] Personnel Sub Committee (3 Members)

The Committee was reminded that it is Council policy that members of the Personnel Committee should have undertaken, or be prepared to undertake suitable training in Personnel issues.

The Chairman Mike Leighfield, the Mayor Steve Bucknell, and Councillor Rebecca Hearne.

[b] Appeals Panel (3 Members)

This panel would be convened in the event of having to hear an appeal against a decision of the Personnel Sub Committee. It must therefore comprise of different Members.

Councillors Paul Heaphy, Marion Sweet and Steve Watts.

RESOLVED that all working parties listed below be terminated and the work of those groups be absorbed into the main Committees.

[c] Economic Development Working Party

[d] Communications Strategy Working Party

[e] Town Council Investments Working Party

[f] Highways Working Party

Meeting Closed 8.17pm