

RWBTC/9/2017-2018

5th April 2018

QUESTION TIME

Prior to the formal commencement of the meeting, Councillors will receive questions from members of the public for a period not exceeding ten minutes.

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest in accordance with sections 10 and 12 of Wiltshire Council's Members Code of Conduct, as adopted by Royal Wootton Bassett Town Council at a meeting held on Thursday 12th July 2012.

3. WRITTEN REPORTS

To receive written reports from the following: -

Member of Parliament

Wiltshire Councillors

Area Board Representatives

Representatives appointed by the Council

Copies to be circulated at the meeting.

4. CONFIRMATION OF MINUTES

Of a meeting of the Council held on Thursday 22nd February 2018 [RWBTC/8/2017-2018] Copy previously circulated.

5. MAYOR'S COMMUNICATIONS

6. TO ANSWER ANY QUESTIONS

With and without notice received under Standing Orders.

7. PLANNING COMMITTEE

Report on a meeting of the Planning Committee held on Thursday 22nd February 2018 [P/9/2017-2018], copy previously circulated.

8. AMENITIES COMMITTEE

Report on a meeting of the Amenities Committee held on Thursday 22nd March 2018 [A/6/2017-2018], copy to follow.

9. REVENUE AND RESOURCES COMMITTEE

Report on a meeting of the Revenue and Resources Committee held on Thursday 22nd March 2018 [R&R/6/2017-2018], copy to follow.

10. PERSONNEL SUB COMMITTEE

The Council is asked to appoint a member to serve on the Personnel Sub Committee following the resignation from the Council of Rebecca Hearne.

The remaining members are Councillors Mike Leighfield and the Mayor, Councillor Steve Bucknell.

11. ANNUAL CCTV REPORT

To receive the Annual CCTV Report from David Williams, CCTV Supervisor, *copy to follow*.

12. ANNUAL GOVERNANCE STATEMENT FOR THE YEAR ENDING 31ST MARCH 2018

The Accounts and Audit Regulations 2015 require smaller authorities to conduct a review of the effectiveness of the system of internal control each financial year, and prepare an annual governance statement in accordance with proper practices in relation to accounts.

The purpose of the annual governance statement is for an authority to report publicly on its arrangements for ensuring that its business is conducted in accordance with the law, regulations and proper practices and that public money is safeguarded and properly accounted for.

The Council is asked to: -

Review and agree questions 1-9 on Section 1 of the Annual Return, Annual Governance Statement 2017-2018, copy attached *Appendix A*.

13. INTERNAL AUDIT REPORT

Report from the Council's Internal Auditor, in respect of internal audit work carried out in 21st March 2018.

A copy of the report is attached, *Appendix B*.

14. COMMUNITY HUB

To receive a verbal report from Councillors Mike Leighfield, Marion Sweet and the Town Clerk who will have met Councillor John Thompson and Laurie Bell by the time of the meeting.

15. FORTHCOMING MEETINGS AND EVENTS

To note the following: -

Civic Awards, Thursday 12th April 2018, 7pm, Wiltshire Golf Hotel.

Annual Town Meeting, Thursday 26th April 2018, 7pm, Sacred Heart Church Hall.

Mayor Making, Thursday 10th May, 7pm, St Bartholomew's Church.

Appointment of Committees meeting, Thursday 31st May 2018, 7.30pm, Manor House.

16. COMMUNICATIONS

The Council is asked whether it wishes to issue any Press Releases or other Communications in respect of the Agenda items.

