

## **AGENDA**

### **QUESTION TIME**

To receive questions from members of the public for a period not exceeding ten minutes.

Presentation from pupils at the Royal Wootton Bassett Academy on the “Drop the Rubbish Attitude” Litter Campaign.

### **1. APOLOGIES**

### **2. DECLARATIONS OF INTEREST**

To receive Declarations of Interest in accordance with sections 10 and 12 of Wiltshire Council’s Members Code of Conduct, as adopted by Royal Wootton Bassett Town Council at a meeting held on 12<sup>th</sup> July 2012.

### **3. CHAIRMAN’S ANNOUNCEMENTS**

The Chairman wishes to update members in respect of the following: -

- a) Update on children’s play maintenance contracts including Zip wires
- b) Town Guide
- c) Goal posts at Otter Way Play area

### **4. CONFIRMATION OF MINUTES**

To confirm and sign minutes of a meeting of the Amenities Committee held on Thursday 7<sup>th</sup> September 2017 (A/3/17-18), Copies previously circulated.

## **5. LITTER REPORT**

To receive a copy of the latest Litter Report, copy attached, *Appendix A*.

## **6. BLAIN TREE**

Royal Wootton Bassett's Twin Town of Blain in France has donated a Ginkgo Biloba tree to the town. At a meeting of the Amenities Committee held on Thursday 7<sup>th</sup> September 2017 a working group was formed to investigate suitable locations for planting. The working group has recommended to plant the tree at Jubilee Lake with a plaque provided by Twinning, for the whole town to enjoy, and further recommended that the planting ceremony take place on Saturday 4<sup>th</sup> November 2017. It is understood that this proposal is supported by the Royal Wootton Bassett Twinning Association.

The Committee's confirmation is sought.

## **7. BARBECUE POLICY**

During the summer months, residents spoke to the Town Council regarding people holding barbecues at the Jacqui Woolford Memorial land. At present, there is no policy on using the open spaces in the town for this purpose, therefore it was decided to create a small working group to look into the matter at the Amenities Committee meeting held on Thursday 7<sup>th</sup> September 2017.

The working party has drafted two policies as follows: -

Barbecue Policy – Royal Wootton Bassett Town Council seeks to ensure the health, safety and enjoyment of all its visitors and wildlife to the town's parks and open spaces. As such, permission is not given to having barbecues, fires or fireworks of any kind, either as part of a group, organisation or private individual at any play area or open space.

Royal Wootton Bassett Town Council are however happy to receive applications for organised barbecues, submitted by recognised groups and organisations with appropriate Public Liability Insurance and food hygiene certificates for barbecues at the Jubilee Lake Play Area. Food Hygiene Certificates, Risk Assessments and proof of Public Liability Insurance to be provided three weeks in advance of the event.

Permission is not given for the holding of private barbecues, fires or fireworks of any kind at Jubilee Lake, by any group.

No Barbecue Policy - Royal Wootton Bassett Town Council seeks to ensure the health, safety and enjoyment of all its visitors and wildlife to the town's parks and open spaces. As such, permission is not given to having barbecues, fires or fireworks of any kind, either as part of a group, organisation or private individual at any play area or open space.

The Committee's views are sought.

## **8. CHRISTMAS LIGHTS 2018**

Royal Wootton Bassett Town Council's Christmas Lights and Shopping Event is being held on Friday 1<sup>st</sup> December 2017, it is traditionally held on the first Friday in December. Due to the way the calendar falls in 2018, it is recommended that next year's event is held on Friday 30<sup>th</sup> November 2018 for one year only.

The reason for this request is to maximise value for money from the £19,000 expenditure on this scheme. It is not anticipated this will happen every year.

The Committee's views are sought.

## **9. ANNUAL ESTIMATES OF INCOME AND EXPENDITURE**

The Committee is asked to consider making recommendations to the Revenue and Resources Committee for its budgetary position in the 2018-2019 financial

year. Copies of the draft estimates relating to Amenities are attached, *Appendix B*.

Members are reminded that the draft estimates represent on-going commitments and service provision at current levels. Changes have only been incorporated where there is a clear intent by the Council to undertake change following discussion with the Chairman. Members are also asked to note that to avoid problems previously experienced, all recharges have been set to zero for budgetary purposes only.

The Committee is asked to consider the draft budget for the 2018-2019 year and make recommendations accordingly.

## **10. COMMUNICATIONS**

The Committee is asked to consider whether it would like any Press Releases or other Communications issued in respect of the Committee Agenda items.