

## **QUESTION TIME**

To receive questions from members of the public for a period not exceeding ten minutes.

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATIONS OF INTEREST**

To receive Declarations of Interest in accordance with sections 10 and 12 of Wiltshire Council's Members Code of Conduct, as adopted by Royal Wootton Bassett Town Council at a meeting held on Thursday 12<sup>th</sup> July 2012.

### **3. CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements that the Chairman wishes to make.

### **4. CONFIRMATION OF MINUTES**

To confirm and sign minutes of a meeting of the Wootton Bassett Town Hall and Trust Charity held on Thursday 13<sup>th</sup> July 2017 (THTC/1/2017-2018). Copy previously circulated.

### **5. WEDNESDAY MARKET**

At a Town Trust Meeting on 14<sup>th</sup> July 2016 members resolved to allocate £2,500 so that new measure suggested by NABMA (National Association of British Market Authorities) could be investigated and piloted. These measures included producing a professionally designed A Board to replace an existing board that is put out every Wednesday

by the grounds team, and is placed next to the town information sign by the entrance of Sainsbury's.

The design of a logo to be used on the A-Board was brought to members for approval at the Town Trust Meeting on 13<sup>th</sup> July 2017. Members may recall they resolved to use the Town Crest instead as opposed to designing a logo specifically for the Wednesday Market, with the branding also including "Established 1561" to highlight the history of the market in the town.

*Appendix A* shows the design for a new swing board at a cost of £165 plus VAT, which could be used for other visiting markets, such as the Intercontinental Market.

The Town Trust is asked to approve the attached design.

## **6. TOWN HALL MAINTENANCE**

Members will recall that the Town Council has been sole trustee of Wootton Bassett Town Hall Charity since 2003. This followed a number of maintenance works by the original trust who were finding the burden particularly difficult to manage.

The Town Council established a 5 year rolling maintenance programme with Aricab Architects and has now received the latest quinquennial report setting out the planned maintenance on the building, *Appendix B*.

The Town Trust is asked to sign off the works as detailed in the report.

## **7. ROYAL WOOTTON BASSETT MUSEUM & HERITAGE GROUP**

To receive a report from the Chairman of the Royal Wootton Bassett Museum & Heritage Group about the work of that organisation since the last meeting.